



Statement of Environmental Effects – Change of Use

About this form:	<p>The Environmental Planning and Assessment Act, 1979 specifies that a Development Application must be accompanied by a Statement of Environmental Effects.</p> <p>This form should be used for applications to change the use of a shop, commercial premises or industrial premises only. If your proposal involves development that is more complex or detailed than this, then a separate Statement of Environmental Effects must be prepared and submitted with your application. For more complex matters, it is advisable to employ the services of a consultant town planner or an architect/designer to prepare this Statement for you.</p>
How to complete:	<ol style="list-style-type: none">1. Ensure that all fields have been filled out correctly.2. Once completed, please refer to the lodgement details section for further information.

General Details:	
Site Address:	
Proposed Development:	
Applicant's Name:	
Present and Past Uses of the Site:	
Current use of the site:	
Is this use still operating?:	
Operation and Management:	
Proposed Hours:	
Number of Employees:	
No. of Deliveries per day:	
Type of Delivery Vehicles (including size):	

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Operation and Management (Continued):	
Explain why you consider the existing loading/unloading facilities to be sufficient or why you consider the proposal should be supported without any onsite loading facilities being provided:	
How many car parking spaces are available? (including staff and visitor spaces):	
Explain why you consider the existing car parking on the site to be sufficient or why you consider the proposal should be supported without any on site car parking:	
What goods will be manufactured and/or stored on the premises?	
Provide details of the quantities of materials and/or goods to be stored, manufactured or assembled on the premises	
What waste products and quantities of waste products will be produced by the proposed use?	
Will the proposed use result in any noise or odours? If yes, please detail the measures that will be taken to mitigate against noise and/or odour impacts?	
Is access for persons with a disability provided or proposed? If not, then explain why:	
Is premises a heritage item under Inner West Local Environmental Plan 2022 or is it located in a Conservation Area If yes, do you consider the proposal will have adverse impacts on the heritage significance of the building and/or site:	



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Potential Impacts of the Proposed Use:

Describe why you consider the site is suitable for the proposal:

Describe why you consider the proposal will not have adverse impacts on adjoining properties or surrounding area

Provide details of any other matter you consider Council should be aware of as part of the assessment of your Development Application:

Applicant's signature:

Date:

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Privacy statement

Application forms and/or names and addresses of people making an application is information that is publicly available. In accordance with section 18(1)(b) of the *Privacy and Personal Information Protection Act 1998 (NSW)*, you are advised that all application forms received by Council will be placed on the appropriate Council file and may be disclosed to Councillors, Council officers, consultants to Council or members of the public. Pursuant to the provisions of the *Government Information (Public Access) Act 2009*, Council is obliged to allow inspection of its documents, including any application you make. However, should you wish for your contact details to be suppressed, please indicate on this application form.



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Instructions for applicants

Lodging an application requires a completed application form, all relevant information and the payment of the required fee. The Application will be checked at lodgement to ensure the required information is provided.

For a list of required information, please refer to Council's [Development Application Checklist](#) and [DA Document Requirements](#)

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge online: <https://www.planningportal.nsw.gov.au/onlineDA>

Fees and charges: Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Upon review of the documentation, if found to be satisfactory, the application will be entered into our system. You will then be sent an invoice. Please note that the application is not considered to be 'Lodged' until the fees have been paid.

Inconsistency in Lodgement Information : Where information on this form differs from information entered into the Planning Portal Application (PAN) the information on this form will prevail